LTE PTA EXEC Meeting Minutes

April 29, 2014

Welcome 1 min

Mondie McFaddin, Laura Guerrero, Cathy Seidenber, Shelly Penner, Katie DeRosia, Lara Anton, Janene Angulo, Ferree Rhodes, Angela frankhouser, Onie Gonzalez, Melissa Nelson, Jennifer Wright, Linda Briscoe

Confirm Quorum 1 min

@ 8:03

Approve: 2 min

 March 25th Exec Board Minutes

 Motion – Katie DeRosia

 Second – Janene Angulo

 Discussion
 Motion passes

Committee / Officers Report

**Parliamentarian – Shelly Penner:**  0 min

**Fundraising VP – Linda Briscoe:** 8 min.

**Formal 2014-2015 Fundraisers:**

1. Fundraisers for next year –
	1. Fun Run (?), Spring Carnival and Fuss Free are the proposed fundraisers for next year. Once the fundraisers are decided on, then I will work to get chairs and confirm some company options. Options- School involvement or Community involvement. $500 fee- Get Moving Crew
	2. Vote to approve Fun Run, Spring Carnival and Fuss Free.

Motion – Lara Anton

Second - Janene Angulo
 Discussion
 Motion passes

**Ongoing Fundraisers:**

1. Spirit Nights:
	1. P Terry's on 5/7 3PM - Close
2. Box Tops:

The party will be on May 8th from 2-2:30. Here are the winning classes/grade for Box Tops:

Pre-K:  McGee

Kinder:  Seidenberger

1st:  Newton

2nd:  Sproul

3rd:  Lester

4th:  Ramirez

5th:  Womack

1. Chair situation for next year:

The following are confirmed next year as chairs.

* 1. Fun Run - still in the works
	2. Box Tops/ Campbell’s –
	3. Spirit Night – we need to have a chair for this, since we are going have multiple locations.
	4. Motion to approve any confirmed chairs.
		1. Motion –
		2. Second -

 **Carnival and Silent Auction – Mondie McFaddin**

1. Spring Carnival and Silent Auction -
	1. It looks like we are going to raise right under $24000. The committee will try to wrap up everything very quickly, so we can get a firm number.
	2. Feedback from the board?
	3. 2015 Proposed Spring Carnival Date – April 11, 2015. Easter is on April 5, 2015 and Fiesta is going to run April 16th -26th next year. This leaves very few options.

Motion – Katie DeRosia

Second – Cathy Seidenberger
 Discussion
 Motion passes

**Membership VP – Lara Anton:** 1 min

1. Current members total – 352

**Treasurer – Katie DeRosia:** 15 min

1. Financial report – bank
2. **Balance (through 04/15/2014): $56,089.76**

**Total Income (03/25 - 04/15): $20,846.33**

***Spring Carnival:***

*Sponsorships: $1,300*

*Wristbands: $3,503*

*Silent Auction: $15,588.33*

School Store: $349

Hospitality: $10

Booster: $88

Spirit Wear: $8

**Total Expenses (03/25 - 04/15): $10,352.92**

***Spring Carnival:***

*Concessions: $2,384.25*

*Attractions: $3,974.00*

*LTISD Fees: $735.00*

*Signage: $129*

*Booth/Supplies: $1,088.49*

SOS/Pioneer Day: $693.60

Hospitality: $384.90

Grade Level Awards (1st GR): $79.38

Grade Level Awards (Library): $363.70

Taxes: $160.02

Office Supplies: 73.34

1. Bank Signers for next year – the board must decide who the bank signers are for next year. The banks require that we note this in our board minutes before we can change the signers. (Janene Angulo, Wendy Martinez and Laura Guerrero )

Motion – Onie Gonzalez

Second – Linda Briscoe
 Discussion
 Motion passes

1. Field Trip Expenses – Might need to raise the 5th grade field trip allowance.
2. Budget for next year.

Motion –

Second –

1. Audit Committee – we need to get this committee together. Any suggestions?

**Programs – Jennifer Wright:** 5 min

1. The next general meeting is on May 8th and Pre-K will be performing and we will have the installation of our new officers.
2. Talent Show is on May 9th at 6:00.
	1. 4/29 - 4/30 Auditions
	2. 5/2 Callbacks
	3. 5/7 Dress Rehearsal
	4. Concessions – Kardivas are going to sell baked goods and drinks donate the money to a charity. The PTA will sell tickets to break even on our talent show expenses. When will DVD forms will go out?
	5. Needs? Volunteer Schedule?

**Booster – Ferree Rhodes:**  3 min

* 1. Spirit Wear
	2. School Store - Do we want to open school store twice a month? Once a month? Every Friday is too much since it is so hard to get volunteers.
1. Chair situation for next year?

**Volunteer Chair – Janene Angulo:**  5 min.

1. Hours for April 2014 – 1107 hours
2. Total Hours for 2013-14 – 8270 hours
3. Volunteers of the Month
	1. May – Tina Berrum
	2. April – Lynne Daize
	3. March – Mei Szeto
	4. February – Constanze Heitkoetter
	5. January – Cara Cooper
	6. December – Pera Espinoza
	7. November – Linda Rogers
	8. October – Mary Langdon
	9. September – Julie Ferguson
4. Staff of the Month
	1. May – Barbara Rivas
	2. April – Marla Retano
	3. March – Matt Bowers
	4. February – Graciela Hernandez
	5. January – Mary Senn
	6. December – Mike Villegas
	7. November – Lori Adams
	8. October – Janet Graham
	9. September – Jennifer Griffin
5. Best Club Members – thru end of March

Loida Benitez
 Oneida Gonzalez
 Michelle Dent
 Melissa Nelson
 Ashley Wade
 Laura Guerrero
 Alison Blake
 Ferree Rhodes
 Tina Berrum
Monica Melgarejo
Janene Angulo
Margaret Sedlar

**Secretary – Oneida Gonzalez:** 0 min

**Communications – Kellie Carson/Paloma Rodriguez-Valencia:** 2 min

1. Website - any files that you have created or used this year need to be put in the file section of the website. If you have never done this, directions are in the first box “Website Instructions” on the file page. If you have chairs that work under you, please pass on this information.
2. If you have any copies that need to be made for the beginning of the year, please start turning those in now.
3. Positions for next year:
	1. President – Janene Angulo
	2. VP, Membership – Laura Guerrero
	3. VP, Fundraising – Linda Briscoe
	4. Secretary – Oneida Gonzalez
	5. Treasurer – Wendy Martinez
	6. Parliamentarian – Shelly Penner
	7. Hospitality – Joanna Hess
	8. Volunteer – Constanze Heitkoetter
	9. Booster – Carry Goldsmith
	10. Carnival - OPEN
	11. Programs – Jennifer Wright
	12. Health and Welfare – OPEN
	13. Communications – Alysia Transou/ Paloma Rodriguez
	14. Past President – Melissa Nelson
	15. Principal – Angela Frankhouser
	16. Teacher Liaison – Ms. Newton

**Health and Welfare – Bonnie Casey-Moore:** 1 min

We will be having Career Week as scheduled below. Please let me know if anyone is interested in speaking. We need anywhere from 7-13 presenters each day.

Please see the following schedule for career rotations.

Tuesday, May 20th

                       3rd grade

Wednesday, May 22nd

4th and 5th Grades

**Hospitality – Laura Guerrero:** 5 min

1. May lunch is PTA sponsored and will be Friday May 9th during Teacher Appreciation Week. I will need volunteers to set-up, serve and clean-up.
2. Teacher Appreciation Week May 5th – 9th. What needs to be done? Flyer home on different activities for the week.
3. Luncheon potluck all grade level participation is 5/30/14.

**Teacher Liason – Cathy Seidenberger:** 1 min

**Past President – NONE** 0 min

**Principal – Angela Frankhouser:** 15 min

**President’s Report - Melissa Nelson:**  15 min

1. Nominating Committee
	1. Installation of 2014-15 Officers – May 8th. We still need Carnival Chair and Health and Welfare Chair.
2. Final Board meeting May 20th from 8:00-9:00 and then the meeting with the new board will start at 9:15. This is the time that books are turned over to the new chairs.

Motion – Onie Gonzalez

Second – Katie DeRosia

 Discussion

 Motion passes

1. Texas PTA Annual Convention will be held in conjunction with Summer Leadership Seminar in Houston July 18th and July 19th.If you are interested in attending this conference please let me know. Go to the Texas PTA website for a detailed schedule.
2. Great job this year at the Carnival and Silent Auction!!! Thank you all for your time and dedication to our school. We raised a lot of money and could not have done it without your help. If you have any documents saved on your computer that has anything to do with either the Carnival or Silent Auction please send them to me. I am putting them all on a flash drive so that we have everything saved in one place.

Adjourn Meeting @ 9:14

Next General Meeting – **May 8th**

Next Exec Board Meeting – **May 20th** **at 8am**

New Exec Board Meeting **– May 20th at 9:15**